

Mason County Fire District 18 Board of Commissioners

December 14, 2022

The meeting was called to order by Chair Cochran at 1700 hours. Also present were Commissioners Barb Bodin, Chuck Lucas, Mark McDougall and Leonard K. Weaver.

Fire Personnel: Michael Sexton, Joseph Hill, and Camille Lemke

Secretary: Karen Thomas

All stood for the Pledge of Allegiance.

Previous Minutes:

Hoodsport Fire & EMS November 9, 2022, Regular Meeting Minutes and November 23, 2022 Special Meeting Minutes: Commissioner Bodin moved to accept, 2nd by Commissioner Weaver. Passed Unanimously.

Treasurer's Report/Payment of Bills and Payroll:

Total of \$53,018.53 bills and payroll for the month of November.

\$48,263.01 in EXPENSE

\$4,755.52 in EMS

Motion to pay the bills and payroll made by Commissioner Lucas. 2nd by Commissioner Bodin. Passed Unanimously.

Resolution 2022-20 to authorize the transfer of \$4,755.52 from EMS to EXPENSE to cover the EMS portion of the bills for the month of November. Motion by Commissioner Weaver, 2nd by Commissioner Lucas. Passed Unanimously.

Chiefs Report:

- 58 calls in November, bringing the total for the year to 612 at the end of November

Old Business:

- Skokomish Contract was signed 11/9/22, we are waiting on Brian Snure to review and sign it. Effective date: January 1, 2022.
- DNR Truck we had applied for was not awarded
- WSRB Draft, Chief Sexton is working with Darrell at WSRB to get hydrant testing done in hopes of lowering the rate.
- Elections: Commissioner elections schedule shows Position #1 and Position #4 must run in November 2023. The deadline for registering to run is August 1, 2023.
- Petty Cash: Resolution 2021-22 spoke to moving our petty cash to OCCU, but it was decided to close the Petty Cash Fund. Funds were deposited in the expense account they were taken from.

- Employment Security: Karen is working through the transition from Reimbursable to Taxable with Tim Carrothers at Employment Security

New Business:

- Incident Report: We had an incident where a member tripped in the Station 18-1 Truck Bay. We filed the paperwork with BVFF. Motion was made to allow Chair Cochran to sign the incident report on behalf of the board by Commissioner Bodin. 2nd by Commissioner Weaver. Passed Unanimously.
- Resolution 2022-19: Aligning our pay dates to all the same day for volunteers and employees. Motion made by Commissioner Cochran. 2nd by Commissioner Bodin. Passed Unanimously.
- Resolution 2022-17 (A): Adjusting Office Manager Karen Thomas pay to account for the COLA raise as allowed by her contract. Motion made by Commissioner Lucas. 2nd by Commissioner Cochran. Passed Unanimously.
- Resolution 2022-18: Adjusting Firefighter/EMT Joseph Hill pay to account for the COLA raise as allowed by his contract. Motion made by Commissioner Cochran. 2nd by Commissioner Lucas. Passed Unanimously.
- Resolution 2022-21: Increasing the credit card limit. Motion made by Commissioner Bodin. 2nd by Commissioner Cochran. Passed Unanimously.

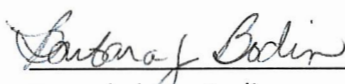
Other:

- 2023 Budget: Reviewed each line item, including the funding of an addition of one more new firefighter/EMT hire. Motion made by Commissioner McDougall. 2nd by Commissioner Lucas. Passed Unanimously.
- Reviewed the number of Firefighter/EMT certified personnel we have on our roster and are excited by the growth and ability to arrive on scene with typically multiple certified people to help our constituents.

Good of the Order:

- Reminder that our end of the year Banquet is 12/17 @ 6:20 pm
- Commissioner McDougall would like to start a Golden Helmet award in honor of his wife, Stephanie McDougall.
- We are starting our Audit for years 2019, 2020 and 2021.
- Fire Academy Graduation is at NMRFA 12/19/22 at 6:00 pm.

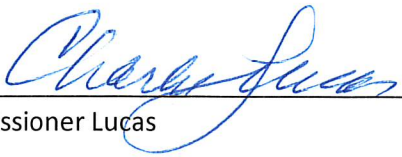
Motion to adjourn the meeting was made by Chair Cochran at 6:29 pm.



Commissioner Bodin



Commissioner Cochran



Commissioner Lucas



Commissioner McDougall



Commissioner Weaver