

Mason County Fire District 18 Board of Commissioners

July 12, 2023

The meeting was called to order by Chair Cochran at 1700 hours. Also present were Commissioners Barb Bodin, Chuck Lucas, Mark McDougall, and Leonard K. Weaver.

Fire Personnel: Michael Sexton, Ron Satterfield, Ray Menard, Camille Lemke, Gavin Rightmyer, Trinity Rightmyer, Josh Morton,

Secretary: Karen Thomas

All stood for the Pledge of Allegiance.

Previous Minutes:

Hoodsport Fire & EMS June 14, 2023, Regular Meeting Minutes: Commissioner Bodin moved to accept, 2<sup>nd</sup> by Commissioner Lucas. Passed Unanimously.

Treasurer's Report/Payment of Bills and Payroll:

Total of \$96,164.92 bills and payroll for the month of April.

\$75,918.50 in EXPENSE

\$20,246.42 in EMS

Motion to pay the bills and payroll made by Commissioner Lucas. 2<sup>nd</sup> by Commissioner McDougall. Passed Unanimously.

Chiefs Report:

- 37 calls in June, bringing us to 274 for the year.
- "Response Guidelines" were distributed today, giving guidance on which vehicle to take, depending on what kind of call we are being dispatched to.
- Onboarding Requirements: We changed the expectation from attending 3 drills to attending 2 drills and doing a ride-along.
- Recruitment: We visited Bates Technical College Fire Science Program to recruit. At the 7/11/23 drill, we had 8 people from that program come out and visit and talk about volunteering with us. Thank you Trinity for being the point of contact, organizing and facilitating that.
- PUD 1: Power poles are being replaced on Finch Creek soon. We are working on which trees can/will be cut back to support that project.
- Generator at Hoodsport: The generator, despite several repair visits, is still not working, and it will not turn on for the weekly test runs. We are working with a contractor to get a bid to replace it. As an emergency response/Red Cross shelter, we need to make sure it is functioning.
- Robbins House: Water Heater is leaking and needs to be replaced. We will be working on getting that taken care of.

- Laptop Replacement: We got two new laptops, one for Command 18-1 and one for the main training room to replace the ones that are 10+ years old. We will keep these older/slower ones for report writing etc.
- IV Tech Class: Chief Sexton will be teaching the IV Tech class for the county again this fall. His 1<sup>st</sup> carpal tunnel surgery went well, the second is scheduled for the end of the month so he can be ready to teach.

#### Old Business:

- Ram Electric finished the electrical engineering and work for the generator shunt breakers.
- AC: Sunset Air is working on finishing up the permit paperwork and getting parts ordered for the project, and are hoping to start by the end of the month.
- Back up Cameras: We were able to order enough to put in each of our vehicles. Thank you Gavin for doing the research and getting those installed. That project should be completed soon.
- Funding of Boat Line Item: Kiwanas received a donation specifically to support the purchase of a boat for the Fire Department. They are working on ways to further support that project. There will be a meeting at Timberland Regional Library on July 19, 2023 at 1:00 pm.
- Captain Menard: Lt. promotion board is scheduled for 7/29/23, start time TBD.

#### New Business:

- Commissioner Weaver: Are we able to look at doing an open house? Chief Sexton was looking at Community Events on our calendar to potentially tie it in with and get it scheduled.
- Commissioner Weaver: Asking for clarification on drive time required before being certified in driving the Tenders. Chief Sexton explained the progressive system and testing requirements needed.
- 2023 Elections: Commissioners who are up for elections, the deadline is August 1, 2023 to be on the ballot.
- WSRB: Rating came back as a "6" for the Hoodsport Fire & EMS area.
- 2024: Preplanning, our \$1.50 levy increase has already depreciated to \$1.07
- Mason County Financial Services Signature Requirements for Commissioners changed to two rather than three due to the anticipated resignation of Commissioner Lucas. Motion made by Commissioner Bodin. 2<sup>nd</sup> by Commissioner McDougall. Passed Unanimously.

#### Other:

- Chair to sign BVFF paperwork as approved in January 2023 meeting.

#### Good of the Order:

- Resignation of Commissioner Lucas. He started with the department just as the merge was going through and jumped in feet first. We appreciate his time and commitment to the department. He will be greatly missed. THANK YOU and best of luck on your upcoming adventure.

Meeting Adjourned at 5:58 pm

*Neil R Cochran*  
Chair Cochran

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Commissioner McDougall

*Barbara J Bodin*  
Commissioner Bodin

*Leonard Weaver*  
Commissioner Weaver