

Mason County Fire District 18 Board of Commissioners

March 11, 2026

The meeting was called to order by Chair Cochran at 1300 hours. Also present were Commissioners Barb Bodin, Jeff Severin, Mark McDougall, Mark Fischer and by zoom: Pat O'Brien.

Fire Personnel: Michael Sexton, Camille Lemke, Ethan Collins, Brady Berschauer, Tyras Houskeeper, Arec Cober, and Leah O'Brien

Guests: Ray Menard, Sam Luker and Melinda Seibert from the State Auditor's Office

Secretary: Karen Thomas

All stood for the Pledge of Allegiance.

Guests:

- Sam Luker and Melinda Siebert presented the summary of our 2022, 2023, 2024 Accountability Audit with no issues found.
- Next Audit to be Fall 2028 for 2025, 2026, 2027

Consent/Approval of the Agenda:

Addition from Commissioner Bodin in New Business

Request from Chief Sexton to move the Policy Committee to the end of the meeting.

Motion to approve the agenda by Commissioner Bodin. 2nd by Commissioner Severin. Passed Unanimously.

Previous Minutes:

Motion to approve

February 11, 2026: Regular Meeting Minutes

Made by Commissioner Fischer. 2nd by Commissioner Severin. Passed Unanimously.

Treasurer's Report/Payment of Bills and Payroll:

Total of \$142,912.78 for the month of February

\$102,705.63 in EXPENSE

\$40,207.15 in EMS

Motion to pay the bills and payroll made by Commissioner Bodin, 2nd by Commissioner Severin. Passed Unanimously.

Correspondence: None

Chiefs Report:

Calls for February: 49

For a total of 104 for the year

Update from Lilly:

- Working on setting up the Exit Audit for MCFD 17
- Working on reviewing files and setting up workstation at 18-3
- Call box needs repaired

Temporary two new bedrooms at Station 18-1

MCFD 1 Department of Revenue closed

ESO creates different reports, so they will be presented differently.

Food Bank Contract:

- We had a meeting with the Food Bank Board to review their current contract and talk through specifics.
- Working on finalization

Dispatch changed their reporting software, so their reports are showing differently

Our "Class B" foam we had on hand was picked up and disposed of through the Washington State Department of Ecology.

Station 18-3 maintenance:

Signage

Bradley Air was out to inspect, clean and service the furnaces and install new thermostats

Working on getting an air compressor for that station

Vehicle Maintenance, hoping to have vehicle maintenance done before the busy season:

Ordered Kenwood radios for Battalion 3

A 18-2 is at Braun for insurance work from last year

B 18-2 at County Shop for its annual inspection

E 18-3 at US Fire for a full once over

There was a leadership conference in Portland from March 4- March 6

Our two full-time permanent positions started March 1, 2026

Bradley Air will be looking at the baseboard heater at Station 18-4, Colony Surf

Old Business:

Flooring at Station 18-2: Flooring is completed. Working through how to move forward with baseboard installation.

Building Committee: Nothing to report.

We are looking for a local handy man to be working on some of these projects.

Tacoma Power Contract: Proposal was received and was sent to Attorney Brian Snure for review.

New Business:

Discussion on what event qualifies for the Commissioner per diem rate, with the resolution to be brought to the April 8, 2026 meeting:

Regular Commissioner Meeting

County Commissioner Meeting

Region 9 commissioner meeting

Commissioner related training and conferences such as Open Public Meeting Act training (OPMA)

Monthly Check Audit.

A \$80,000.00 donation was made to the Department with the goal of providing a position that supports Hoodsport Fire and EMS growth and development. With that in mind, Chief Sexton is requesting we add \$10,000.00 to that balance and offer a 1 year/365-day contract for a "Training Officer" position. Motion was made to approve this sixth position which is a temporary full-time position by Commissioner O'Brien. 2nd by Commissioner McDougall. Passed Unanimously.

Motion to align the payroll by duplication of a monthly check to move it forward made by Commissioner McDougall. 2nd by Commissioner Bodin. Passed Unanimously.

Resolution 2026-01: Authorization to move our total amount earnable per month by volunteers from \$950.00 to \$1,200.00 effective March 1, 2026, aligning with the Total Cost Calculations (TCC) Motion made by Commissioner Bodin. 2nd by Commissioner Severin. Passed Unanimously.

In recognition of the recent merger, Commissioner Bodin brought up for discussion of potential for a new identity for the department via a name change. Discussion was had on different names that identify the jurisdiction as a whole. The commissioner will consider options, and we will revisit this topic.

Swearing in Ethan Collins, new permanent full-time hire as of March 1, 2026. Congratulations and thank you for your commitment to our communities.

Discussion on making changes to our mission/vision statement.

Ray Menard is working on putting together a committee for long-term planning for the department. He will meet with Pat O'Brien with he gets back to the area to start this process. Mark Fischer will be part of the committee as well.

Other: X

Public Comment:

Good of the Order:

Thank you from Commissioner Cochran to Chief Sexton and Karen for their work on the audit

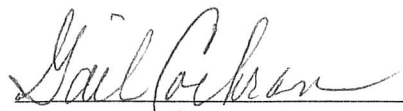
Policy Committee:

This month the committee reviewed Policy 100, 101, and 200-207. Number 200 was accidentally missed in the review packet for this month, so it will be moved to next month.

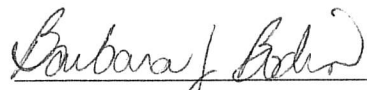
Next month we will review: 200, 208-214. There are two new policies, 215-216, that are not implemented yet that will be reviewed for consideration.

Any thoughts, questions, comments and concerns will be brought to the next commissioner's meeting to be addressed.

Meeting Adjourned at 2:31pm




Chair Cochran




Commissioner Bodin




Commissioner McDougall



Commissioner O'Brien



Commissioner Severin



Commissioner Fischer